

EaES M.S. Program Progress Form

To be filled out twice a year, by **March 31** and **November 30**.

Name: _____ Cumulative GPA: _____

Advisor: _____

Committee: _____

Started program fall spring year _____

Below is a guide to “normal” progress. Check all that have been done, and give date if in this semester. If the action is planned to be done by the end of the semester, leave box unchecked and write in proposed date (with “proposed” in brackets behind the date):

1st SEMESTER

- Advisor established
- Formulated Program for Course work: Attach proposed program

2nd SEMESTER

- prepare a thesis proposal and submit it to the advisor (the advisor will usually view and edit one or more drafts). Date: _____
- Selection of thesis committee Date: _____
- first committee meeting held to review the proposal prior to the end of the semester. Date: _____
- Meet with grad. director towards end of semester to confirm course requirements are/will be met (bring completed checklist to meeting) Date: _____

4th or 5th SEMESTER

- Defend thesis Date: _____

Advisor comments on progress (write on back if more space needed):

Advisor Signature: _____ Date: _____